

CHAPTER 85

VILLAGE BOARD

[HISTORY: Adopted by the Village Board of the Village of Dickeyville 1-21-1975 as Ch. I of the 1975 Code. Amendments noted where applicable.]

GENERAL REFERENCES

Elections — See Ch. 20.

Officers and employees — See Ch. 58.

§ 85-1. Meeting time and date.

- A. Regular meetings. Regular meetings of the Village Board shall be held on the second Wednesday of each calendar month at 6:00p.m., except for the months of October, November and December of 2008, when regular meetings of the Village Board shall be held on the second Tuesday of each calendar month at 6:00 p.m. Any regular meeting falling on a legal holiday shall be held the next following secular day at the same hour and place. [Amended September 10, 2008][Amended and Approved March 11, 2015].
- B. Special meetings. Special meetings of the Village Board may be called by the Village President or by two Trustees by filing a written request with the Village Clerk-Treasurer at least six hours prior to the time specified for such meeting. The Clerk-Treasurer shall immediately notify each Trustee of the time and purpose of such meeting. The notice shall be delivered to each Trustee personally or left at his usual place of abode. The Village Clerk-Treasurer shall cause an affidavit of service of such notice to be filed in his or her office prior to the time fixed for such special meeting. Special meetings may be held without notice when all members of the Village Board are present or consent in writing to the holding of such meeting, provided that in all cases the provisions of the Wisconsin Open Meeting Law¹ shall be complied with. Unless all Village Board members are in attendance, no business shall be transacted at a special meeting except for the purpose stated in the notice thereof or the consent thereto.
- C. Place of meetings. All meetings of the Village Board shall be held at the Dickeyville Community Center or at such other place as the Village Board may designate. When a meeting is held at a place other than the Dickeyville Community Center, a notice stating the place of such meeting shall be posted by the Village Clerk-Treasurer in a public place at the Dickeyville Community Center prior to the time of such meeting.²
- D. Quorum. Four Trustees, including the Village President, shall constitute a quorum but a lesser number may adjourn from time to time or compel the attendance of absent members. [Amended 9-9-1987]

§ 85-2. Order of business.

The business of the Village Board shall be conducted in the following order:

1. Editor's Note: See §§ 19.81 to 19.98, Wis. Stats.

2. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

- A. Call to order by presiding officer.
- B. Roll call. (If a quorum is not present, the meeting shall thereupon adjourn, which may be to a specified date.)
- C. Correction and approval of minutes of previous meeting.³
- D. Committee reports.
- E. Unfinished business from previous meeting.
- F. New business, including introduction of ordinances and resolutions.
- G. Reports of Village officers.
- H. Communications and miscellaneous business.

§ 85-3. Presiding officer.

- A. Control of meeting. The Village President shall preserve order and conduct the proceedings of the meeting. A member may appeal from the decision of the presiding officer. Such appeal is not debatable and must be sustained by a majority of the members present, exclusive of the presiding officer.
- B. Absence of President. If the President is absent at any meeting, the Clerk-Treasurer shall call the meeting to order and preside until the Board selects a Trustee to preside for that meeting.
- C. Participation in debate. The presiding officer may speak upon any question or make any motion.⁴

§ 85-4. Committees.

- A. Committee appointments.
 - (1) At the first regular Board meeting in May the President shall appoint three Trustees to each of the following standing committees: Police and Public Works.
 - (2) The President shall designate the chairmen of standing committees. He shall appoint all special committees and designate the chairman of each. All committee appointments, except designation of chairmen, shall be subject to confirmation by a majority vote of the Board.
- B. Committee reports. Each committee shall at the next regular meeting submit a report on all matters referred to it. Such report shall recommend a definite action on each item and shall be signed by a majority of the committee. Any committee may require any Village officer to confer with it and supply information in connection with any matter pending before it. [Amended 9-9-1987]

§ 85-5. General rules. [Amended 9-9-1987⁵]

The deliberations of the Village Board shall be conducted in accordance with the parliamentary rules contained in Robert's Rules of Order, Newly Revised, which is hereby incorporated in this section by reference. No person other than a member may address the Village Board unless first recognized by the

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presiding officer.

§ 85-6. Suspension of rules.

These rules or any part thereof may be temporarily suspended in connection with any matter under consideration by a recorded vote of 2/3 of the members present.

§ 85-7. Charges for Special Meetings. [Created July 9, 2008]

If, because of the timing of an application for any action by the Village Board or services from the Village, the Village Board deems it appropriate to hold a special meeting for considering the application, the applicant shall pay to the Village the sum of \$220.00 to cover the Village's costs incurred for such special meeting.

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