

## Unapproved Minutes of the Regular Board Meeting

The Dickeyville Village Board met in regular session at 5:00 p.m. on February 9, 2022 in the Dickeyville Community Center, 500 East Avenue, Meeting Room A.

1. Call to Order: Meeting was called to order at 5:00 P.M.
2. **ROLL CALL:**  
Matt Gantenbein – President – Present    Jeremy Leibfried – Present  
Jeff Busch – Present    Amy Ginter – Present    Glen Brandt – Absent  
Jay Redfern – Present    Josh Kuepers – Absent
3. Pledge of allegiance:
4. Proof of Publishing notice of Meeting: Post Office, People’s State Bank, Royal Bank, Community Center and Dickeyville Web site.
5. Approve minutes of the January 10, 2022 Regular Board Meeting and Budget meeting.  
   MOTION: Kuepers and Redfern to approve the minutes of the January 10, 2022 regular meeting.
6. Also Attending: Matt Castillo MSA, Bart Neis Delta III, Chief Reuter, Dale Neis, Luke Freiburger
7. Old Business: NA
8. Public Input: NA
9. DISCUSSION AND POSSIBLE ACTION: North Center Street Reconstruction Project. Bart gave the Board Members a copy of the Census Survey for the North Church Street project. In order to receive a CBDG grant we had to do the survey for that area. This survey is good for three (3) years. This project was one of the top ten (10) projects in our Capitol Improvement Plans. Process of Grant is due in May and we should find out the first of August if we receive any of the grant. Bart will be applying for different grants to help pay for the project. We have until 2024 to finish the project if we receive any of the grant money from CBDG. MOTION: Redfern and Leibfried to apply for CBDG Grant. Approved.
10. DISCUSSION AND POSSIBLE ACTION: on adding another field at the Community Park. Todd Carl sent a letter to the Village Board about adding another field to the Community Park. We do have the design for the additional field. The plans are for three (3) fields all together. We are going to add this to the agenda for next months meeting for further discussion.
11. DISCUSSION AND POSSIBLE ACTION: Wastewater Treatment Facility Upgrade. Matt from MSA stated upon reviewing of the bids received February 3, 2022 for the Dickeyville Waste Water Treatment Facility, it was found that they were submitted by qualified contractors. It is our recommendation that the low responsive bidder be accepted and award made at the February 9, 2022 meeting. The lowest bidder was Portzen Construction with \$2,14,616.00 bid. Below is the bid resolute:

					Portzen Construction, Inc.		MZ Construction Inc.		Tricon General Construction		Staab Construction Corporation	
Section Title	Line Item	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Base Bid	1	Dickeyville WWTF Upgrade 2021	LS	1	\$2,060,000.00	\$2,060,000.00	\$2,230,000.00	\$2,230,000.00	\$2,345,000.00	\$2,345,000.00	\$2,354,200.00	\$2,354,200.00
	2	Asphalt	SY	700	\$26.45	\$18,515.00	\$30.00	\$21,000.00	\$27.00	\$18,900.00	\$36.00	\$25,200.00
	3	Base Course	CY	300	\$41.67	\$12,501.00	\$20.00	\$6,000.00	\$40.00	\$12,000.00	\$50.00	\$15,000.00
	4	Chip Seal	SF	12000	\$2.50	\$30,000.00	\$3.00	\$36,000.00	\$2.50	\$30,000.00	\$3.00	\$36,000.00
Total Line Items #1-#4:						\$2,121,016.00		\$2,293,000.00		\$2,405,900.00		\$2,430,400.00
Allowance	5	Allowance - Electric Utility	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
	6	Allowance - LW Allen Integration	LS	1	\$12,600.00	\$12,600.00	\$12,600.00	\$12,600.00	\$12,600.00	\$12,600.00	\$12,600.00	\$12,600.00
	7	Allowance - Structural Repairs for Existing Concrete Tanks	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
	8	Allowance - Lab Equipment	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Total Line Items #5-#8:						\$42,600.00		\$42,600.00		\$42,600.00		\$42,600.00
Alternate Bid Item												
	A1	Build American/Buy American Requirements - ADD TO BASE	LS	1	\$1,000.00	\$1,000.00	\$60,000.00	\$60,000.00	\$27,940.00	\$27,940.00	\$50,000.00	\$50,000.00
Total Line Item #A1:						\$1,000.00		\$60,000.00		\$27,940.00		\$50,000.00
Base Bid						\$2,163,616		\$2,335,600		\$2,448,500		\$2,473,000
Base Bid + Alternate						\$2,164,616		\$2,395,600		\$2,476,440		\$2,523,000

**Bidder Portzen Construction, Inc**

**B. List of Proposed Subcontractors:**

Site Grading/Excavation: Self-performed

Electrical: Westphal

Erosion Control: Self-performed

System Integration: LW Allen

Landscaping and Restoration: Self-performed

Plumbing: Self-performed

Dewatering (if applicable): Self-performed

HVAC: Thermal Dynamics

Process Mechanical/Piping: Self-performed

Buildings: to be determined & Portzen

Concrete: Self-performed

Painting: Terry and Sons

Geotechnical Testing: Terracon or CGC

Coating Inspection: Undecided

Concrete Testing: Terracon or CGC

Paving: Iverson Construction

MOTION: Leibfried and Ginter to award the bid for the Wastewater Treatment Facility Upgrade to Portzen Construction. Approved.

12. BUILDING PERMITS: Nothing to report

13. POLICE REPORT:

**DICKEYVILLE POLICE SUMMARY**

- 32 Traffic Stops
- (19 Citations Issued)
  - 1 Speed
  - 1 No Insurance
  - 2 Non-Registered Vehicle
  - 1 Operate While Suspended
  - 1 Operate with Improper Plate
  - 3 Operate While Revoked
- 10 Alternate Street Parking
- 40 Vehicle Registrations with Dealer Track
- 20 Home and Business Security checks
- 8 Ordinance Parking Complaints
- 2 Dogs running at large Complaints
- 2 Theft (minor)
- 1 Theft of Utility Trailer
- 4 Traffic Complaints

- 4 People Welfare checks
- 2 Suspicious people/Activity Report
- 6 County, Crash, Motorist Assist, EMS/Fire
- 4 Keep Peace
- 5 Motorist Assist
- 4 911 Hang Ups
- Several Fraud call Complaints
- 4 Civil Personal Disputes
- 1 Salvation Army Assist
- 2 Alarm Calls

Started DARE at HGIC Kieler. I am slowing down with registrations due to WI DOT holding title turn around time to 4-6 weeks. Thefts across the Country have increased along with Drug Traffic with some suspects being from our area. PLEASE LOCK YOUR VEHICLES AND GARAGES.

Stage Floor: We received a bid from the Environmental Management Services of Iowa for the removal of approximately 470 sq. ft of asbestos 9"x9" floor tile and black mastic from the stage area. The cost for removal will be \$3380.00. The BINGO committee had a meeting and decided we would like to pay for half of the tiling install on the Stage. The tile is being donated by Sherwin Flooring and the Village would have to pay for the install of the tile. MOTION: Kuepers and Ginter to approve the removal of the Stage floor and new floor installed. Approved.

Hand railing at Kueper's Park: The BINGO Committee would like to pay for a railing for the steps at Kuepers Park. We have no cost on this yet.

#### 14. PUPPIC WORKS REPORT:

- Luke passed his first exam in wastewater.
- Luke has been replacing water meter changeouts and cross connection inspections on his own.
- Visu Sewer is in town today February 9, 2022 to prep the sanitary sewer line from manhole 9-7. The actual lining will be done later this month.
- We still have some chloride issues. Dale is trying to get another variance, this is due on the 18<sup>th</sup> of February, 2022.

15. CLERK'S REPORT: No election on February 15, 2022. First election will be April 5, 2022. I will be on vacation at that time but I will have everything in place before I leave.

#### 16. LIBRARY REPORT:

### ***Brickl Memorial Library Statistics for January, 2022***

~11 different individuals utilized the computers during the time frame of January 10<sup>th</sup>, 2022 through February 5<sup>th</sup>, 2022.

~The approximate number of families that used the library the following 4 weeks are:

1-10 through 1-15-2022 ~ Total = 51 families weekly  
 1-17 through 1-22-2022 ~ Total = 52 families weekly  
 1-24 through 1-29-2022 ~ Total = 56 families weekly  
 1-31 through 2-05-2022 ~ Total = 58 families weekly

~2 new patron cards were issued from January 10<sup>th</sup>, 2022 through February 5<sup>th</sup>, 2022.

#### **What's Going on at the Brickl Memorial Library:**

~Join Us for Story Time at the Library!

**Dates: Mondays: February 7 & 21, March 7 & 21, 2022.**

**Time: from 10:30-11:00 a.m.**

**\*Masks may be worn at your discretion**

~There was an overwhelming response to the **Crochet Creations Class at the Library!**

\*A sincere thanks to the Ann & Leo Stoll, Jr Charitable Trust Grant for providing supplies!

**\*This class is full but watch for future craft classes!**

**~ UPS pickup box now located at the DICKEYVILLE Community Center!**

500 East Ave, east side of the building by Clerks office.

Pickups are Monday through Friday at 2:30 pm

**~The Friends of the Library is a nonprofit organization** established to support the Brickl Memorial Library! Join them at their next meeting on Tuesday, March 8<sup>th</sup> @ 5:30 pm, call the library for details!

**~Reminder that the library has computers and a printer/copy machine available for public use!**

**~Puzzle Donations to the Brickl Memorial Library:** The library would like to start lending out puzzles. If you have puzzles in good condition and would like to donate them to the library, it would be much appreciated.

Thanks in advance!

**~We now have a portable DVD Player available for a 2 week check out period!** It plays MP3, Audio books, CD's and DVD's and can plug into a cigarette lighter in a car or a wall outlet

**~Donations to the Brickl Memorial Library:** The library will only accept items that are less than 10 years old and in good condition. Please call ahead before bringing donations, thank you!

~Check out the **used books and movies for sale** in the corridor of the Dickeyville Community Center, outside of the library!

**~Please Note that our permanent library hours are:**

Monday through Thursday 12:30-6 pm and Saturdays 9 am – noon. Closed Fridays & Sundays.

**~To contact the library, stop by, call 608-568-3142, or email [tpfohl@swls.org](mailto:tpfohl@swls.org). You can also check us out at [www.dickeyville.com](http://www.dickeyville.com) or on Facebook at <http://tinyurl.com/BricklLibrary>**

MOTION: Leibfried and Kuepers to approve payment of bills. Approved.

MOTION: Leibfried and Busch to adjourn at 6:12 p.m.

Respectfully submitted: Donna K. Timmerman, Village Clerk

## Check

Issue				Check
Date	Check #	Payee	Description	Amount
1/24/2022	17343	VILLAGE OF DICKEYVILLE	PROPERTY TAXES FOR IND. PARK	\$278.33
1/26/2022	17344	LOUISBURG JUNTION SUPPLER	GCEDC MEETING	\$63.00
2/9/2022	17345			
2/9/2022	17346			
2/9/2022	17347	MATT GANTENBEIN	PAYROLL	\$369.40
2/9/2022	17348	ACCESS SYSTEMS	NEW COPY MACHINE & MAINTEN.	\$416.08
			STREET, WATER, VILLAGE OF DICKEYVILLE, PUBLIC WORKS, COMM. CENTER, SEWER, WATER, LIFT STATION	
2/9/2022	17349	ALLIANT ENERGY		\$3,810.29
2/9/2022	17350	BAKER & TAYLOR BOOKS	LIBRARY BOOKS	\$686.60
2/9/2022	17351	EAST REGION BARD MATERIALS	SCALE USE	\$8.00
			CAR WASH, DONNIES TIRE & AUTO, AMAZON (LIBRARY), LIBRARY OFFICE SUPPLIES, MENARDS, TRAINING, CLOTHING	
2/9/2022	17352	CARDMEMBER SERVICES		\$1,879.51
2/9/2022	17353	DELTA 3 ENGINEERING	INDUSTRIAL PARK	\$4,217.50
2/9/2022	17354	DONNIE'S TIRE & AUTO	STREET TRUCK	\$173.60
2/9/2022	17355	DRIVE LINE OF DUBUQUE	MACHINERY & EQUIPMENT	\$1,623.80
2/9/2022	17356	EHLERS	BUDGET ASSISTANCE	\$600.00
2/9/2022	17357	ENVISION	LIBRARY OFFICE SUPPLIES	\$60.99
2/9/2022	17358	FASTENAL	MAINTENANCE TO PUMP EQUIP	\$12.51
2/9/2022	17359	GCS SOFTWARE	PROPERTY TAXES SOFTWARE	\$367.50
2/9/2022	17360	GLOBE LIFE LIBERTY	LIFE INSURANCE	\$89.76

## GRANT COUNTY ECONOMIC

2/9/2022	17361	DEV.	MEMBERSHIP	\$2,000.00
2/9/2022	17362	GRANT COUNTY HIGHWAY DEP.	SALT	\$503.20
2/9/2022	17363	HAWKINS	WATER-CHEMICALS	\$114.65
2/9/2022	17364	HEISER ACE HARDWARE	COMMUNITY CENTER SUPPLIES	\$2.99
2/9/2022	17365	J & R SUPPLY	TOOLS	\$328.00
2/9/2022	17366	JC CROSS CO.	SEWER SUPPLIES	\$312.40
2/9/2022	17367	JOHNSON BLOCK CPA	ACCOUNTANT	\$2,720.32
2/9/2022	17368	LV LABS WW, LLC	SEWER TESTS	\$357.36
2/9/2022	17369	MENARDS	WATER & SEWER SUPPLIES	\$66.01
2/9/2022	17370	MIDWEST METER INC	METER EXPENSE	\$3,706.00
2/9/2022	17371	MULGREW OIL & PROPANE	SEWER SUPPLIES	\$220.17
2/9/2022	17372	O'CONNOR BROOKS	PAYROLL	\$112.05
2/9/2022	17373	POWELL JACK	SEWER TESTS TRIPS	\$23.32
2/9/2022	17374	QUADIENT	POSTAL MACHINE	\$350.81
2/9/2022	17375	QUILL CORP	POLICE, WATER, CLERK SUPPLIES	\$88.21
2/9/2022	17376	REPUBLIC SERVICES	GARBAGE & RECYCLING	\$5,936.13
2/9/2022	17377	ROYAL BANK	WATER TREATMENT LOAN	\$27,784.64
2/9/2022	17378	RUNDE ELECTRIC	POWER TO NICK'S WELL	\$1,840.00
2/9/2022	17379	SECURIAN FINANCIAL	LIFE INSURANCE	\$165.57
2/9/2022	17380	SOUTHWESTERN WIS REGION	EDA GRANT WRITING	\$1,161.44
2/9/2022	17381	TDS TELECOM	MEAL SITE, LIBRARY, POLICE, CLERK, SEWER, WATER, STREET PHONES	\$631.59
2/9/2022	17382	THE LOCKSMITH EXPRESS	SEWER OFFICE	\$26.00
2/9/2022	17383	TRI-COUNTY PRESS	PUBLICATION	\$402.60
2/9/2022	17384	US CELLULAR	SEWER PHONE	\$7.94
2/9/2022	17385	VERIZON	POLICE HOTSPOT	\$40.05
2/9/2022	17386	VILLAGE OF DICKEYVILLE	GARAGE, SEWER, KUEPERS, COMM CENTER, COMMUNITY PARK WATER	\$210.11
2/9/2022	17387	WE ENGERIES	WASTE WATER	\$91.17
2/9/2022	17388	WEBER PAPER COMPANY	COMM. CENTER SUPPLIES	\$137.92
2/9/2022	17389	WEX BANK	POLICE, WATER, SEWER, STREET VEHICLES	\$646.94
2/9/2022	17390	WI DEPARTMENT OF JUSTICE	COMPUTER SUPPORT MANUFACTURING PROPERTY	\$192.75
2/9/2022	17391	WI DEPARTMENT OF REVENUE	ASSES.	\$44.57
2/9/2022	17392	WI STATE LAB OF HYGIENE	WATER LAB TESTS	\$26.00
2/9/2022	17393	WOOD LAW FIRM	ATTORNEY FEES	\$850.00
2/9/2022	17394	MEDICAL ASSOCIATES	DALE'S TESTING	\$149.00
2/9/2022	17395	GRANT COUNT CLERK	DOG LICENSES	\$140.00
2/2/2022	ACH	WISCONSIN ETF RETIREMENT	RETIREMENT PAYMENT	\$2,811.90
2/22/2022	ACH	GROUP INSURANCE	HEALTH INSURANE	\$6,218.62
1/13/2022	ACH	ALICE T KAY	PAYROLL	\$290.65
1/13/2022	ACJ	DALE NEIS	PAYROLL	\$1,694.80
1/13/2022	ACH	TINA R PFOHL	PAYROLL	\$970.02
1/13/2022	ACH	DONNA K. TIMMERMAN	PAYROLL	\$1,143.41
1/13/2022	ACH	DAVID P. REUTER	PAYROLL	\$1,771.85
1/13/2022	ACH	MARCIE L BUSS	PAYROLL	\$90.46
1/13/2022	ACH	JAMES F. MUNSON	PAYROLL	\$225.33

1/13/2022	ACH	LUKE A FREIBURGER	PAYROLL	\$1,478.51
1/13/2022	ACH	DUANE R. JACOBSON	PAYROLL	\$184.70
1/13/2022	ACH	NICOLE L. MARR	PAYROLL	\$677.73
1/13/2022	ACH	BONITA R. MARING	PAYROLL	\$55.41
1/27/2022	ACH	ALICE T KAY	PAYROLL	\$281.05
1/27/2022	ACH	DALE NEIS	PAYROLL	\$1,634.12
1/27/2022	ACH	TINA R PFOHL	PAYROLL	\$965.42
1/27/2022	ACH	DONNA K. TIMMERMAN	PAYROLL	\$1,135.52
1/27/2022	ACH	DAVID P. REUTER	PAYROLL	\$1,676.32
1/27/2022	ACH	MARCIE L BUSS	PAYROLL	\$57.12
1/27/2022	ACH	JAMES F. MUNSON	PAYROLL	\$199.48
1/27/2022	ACH	LUKE A FREIBURGER	PAYROLL	\$1,317.97
1/27/2022	ACH	DUANE R. JACOBSON	PAYROLL	\$92.35
1/27/2022	ACH	NICOLE L. MARR	PAYROLL	\$677.73
1/27/2022	ACH	BONITA R. MARING	PAYROLL	\$83.11
2/10/2022	ACH	ALICE T KAY	PAYROLL	\$281.04
2/10/2022	ACH	DALE NEIS	PAYROLL	\$1,664.46
2/10/2022	ACH	TINA R PFOHL	PAYROLL	\$967.22
2/10/2022	ACH	DONNA K. TIMMERMAN	PAYROLL	\$1,125.66
2/10/2022	ACH	DAVID P. REUTER	PAYROLL	\$1,690.57
2/10/2022	ACH	MARCIE L BUSS	PAYROLL	\$76.17
2/10/2022	ACH	JAMES F. MUNSON	PAYROLL	\$206.86
2/10/2022	ACH	LUKE A FREIBURGER	PAYROLL	\$1,391.59
2/10/2022	ACH	DUANE R. JACOBSON	PAYROLL	\$161.61
2/10/2022	ACH	NICOLE L. MARR	PAYROLL	\$677.73
2/10/2022	ACH	BONITA R. MARING	PAYROLL	\$83.11
1/5/2022	ACH	FICA - SOCIAL SECURITY	PAYROLL	\$1,236.97
1/5/2022	ACH	FICA - MEDICARE	PAYROLL	\$289.29
1/5/2022	ACH	FEDERAL WITHHOLDING`	PAYROLL	\$718.46
1/5/2022	ACH	WRS	PAYROLL	\$4,080.81
1/31/2022	ACH	WISCONSIN WITHHOLDING	PAYROLL	\$984.88